

# AWUTU SENYA EAST MUNICIPAL ASSEMBLY

## ANNUAL ACTION PLAN FOR 2025

Adopted MMDAs Goal (s):																
SN	Programmes and sub-programmes	Activities	Location	Output indicators	Quarterly time schedule				Indicative budget					Implementing agencies		
					1 <sup>S</sup> T	2 <sup>ND</sup>	3 <sup>RD</sup>	4 <sup>TH</sup>	GoG	IGF	DACF	DACF-RFG	Donor	Lead	Collaborating	
<b>DEVELOPMENT DIMENSION: ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT</b>																
<b>WORKS DEPARTMENT</b>																
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Completion 1-No. Zonal Council at Ofaakor	Ofaakor							225,4 56.30					WKS Dep't	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Furnishing of 1-No. Zonal Council at Ofaakor	New Market							133,4 68.62	150,000				WKS Dep't	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Complete Pre-Cast Block Pavement of Kasoa New Market	New Market										969,64 6.31	WKS Dep't	ASEMA	
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Complete Pre-Cast Block Pavement of Kasoa Old Market	Old Market										337,22 6.00	WKS Dep't	ASEMA	
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Supply and Installation of Single Arm Streetlight	Ofaakor – jei River & Alico-Amuzuko pe road										4,591,9 58.61	WKS Dep't	ASEMA	

	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Complete Office Complex	Jei-River											209,762.20			WKS Dep't	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Construct Precast Concrete Paver Blocks	New Market											8,938,748.50			WKS Dep't	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Complete residential Building	Jei -River											304,746.00			WKS Dep't	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Procure Office Facilities	Jei -River					13,500.00	4,080.00								WKS Dep't	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Procure Office Equipment	Jei -River					4,000.00									WKS Dep't	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Procure PPEs	Jei -River					2,500.00									WKS Dep't	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Purchase of Fuel	Jei -River						72,000.00								WKS Dep't	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Extend Utility Services to 10 Communities	Selected Communities														WKS Dep't	ASEMA

	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Repairs and Maintaince of official vehicle	Jei -River							42,917.00				WKS Dep't	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Procure logistics for development control	Jei -River							14,400.00				WKS Dep't	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Capacity Building for staff	Jei -River							8,000.00				WKS Dep't	ASEMA
<b>URBAN ROADS DEPARTMENT</b>															
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Gravelling of Culvert Approaches on Selected Roads	Selected Areas						89,535.05	100,000.00 27,085.52 (MP)				MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Construct U-drains	Municipal -wide							100,000.00 45,142.54 (MP)				MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Construct of Pipe Culvert at selected locations in Kasoa (1.2m)	Selected Areas						49,741.69	100,000.00 27,085.52 (MP)				MURD	ASEMA

	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Construct Pipe Culvert at Selected Locations In Kasoa (0.9m Single)	Selected Areas							109,584.05				MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Construct Speed Humps at Selected Locations in Kasoa	Selected Areas						59,690.03	59,588.15 (MP)				MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Grading and Patching	Selected Areas						143,256.08	139,982.45 135,427.61(MP)				MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Dredging/Desilting	Municipal-wide						59,690.03	81,256.57 (MP)				MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Pothole Patching (1km equals 100m2)	Municipal-wide						44,767.52	54,171.04 (MP)				MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Cleaning of Open Drains	Municipal-wide						14,922.51					MURD	ASEMA

	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Kerb/Shoulder Cleaning	Municipal -wide						14,922.51					MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Grass Cutting	Municipal -wide						8,953.50					MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Traffic Signals Maintenance	Municipal -wide											MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Replacement of Metal Gratings	Municipal -wide						11,938.01					MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Reshape Roads within the Municipality	Municipal -wide											MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Utility Bills	Municipal					2,499.00	2,617.98	200,000.00				MURD	ASEMA
										150,000.00(MP)					

	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Purchasing of Fuel	Municipal						10,734.00	7,853.95				MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Servicing and Maintenance of Official Vehicles	Municipal						10,101.00	6,544.96				MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Internet Connectivity	Municipal						1,200.00	1,308.99				MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Servicing and maintenance of printers and air-conditioners	Municipal						3,066.00	3,926.98				MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Office Consumables	Municipal						2,400.00	3,926.98				MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	American Down-Newtown Link Roads	American Down - Newtown										5,108,056.00	MURD	ASEMA

	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Completion of precast block paving of Kasoa HFC timber market road walkway	New Market									109,544.61	MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Completion of triple 3mx2.5m box culvert and approach roads										72,639.20	MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Complete Alico-Amuzukope Road	Alico-Amuzukope									15,356,583.15	MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Complete Ofaakor Jei-River Road	Ofaakor Jei-River									21,161,216.56	MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Construct Triple 3.0m X 3.0m Box Culvert										4,213,995.50	MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Complete Triple 3.0m X 3.0m Box Culvert										446,259.49	MURD	ASEMA

	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Complete 2500 x 2000 storm drain										3,940,036.76	MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Construct 1 no. box culvert, storm drain and approach road										5,129,459.50	MURD	ASEMA
	<b>Infrastructural Delivery and Management</b> Infrastructural Development	Construct box culvert and approach road										5,627,847.50	MURD	ASEMA
<b>CENTRAL ADMINISTRATION</b>														
	<b>Management and administration</b> General administration	Support Community Initiated Projects in the Municipality.	Municipal -Wide						200,000.00	105,000.00			ADM	ASEMA
	<b>Management and administration</b> General administration	Prepare 2026-2029 Composite Budget and Rates and Fees Fixing Resolution.	Jej-River						40,000.00	10,000.00			ADM	ASEMA
	<b>Management and administration</b> General administration	Organisation of Assembly's sub-co-committee meetings, Executive Committee meetings, Ordinary General Assembly	Jej-River						190,000.00				ADM	ASEMA

		meetings and others												
	<b>Management and administration</b> General administration	Conduct Monitoring and Evaluation on Projects.	Municipal -Wide					45,000.00	25,000.00		762,034.11	ADM	ASEMA	
	<b>Management and administration</b> General administration	Support Culture and Tourism in the Municipality	Municipal -Wide					20,000.00	52,069.00			ADM	ASEMA	
	<b>Management and administration</b> General administration	Organize Assembly and other Meetings.	Municipal -Wide					50,000.00				ADM	ASEMA	
	<b>Management and administration</b> General administration	Support Assembly Members Community Engagement	Municipal -Wide					40,000.00	28,276.00			ADM	ASEMA	
	<b>Management and administration</b> General administration	MCE's Engagement with the Community	Municipal -Wide					105,000.00	50,000.00			ADM	ASEMA	
	<b>Management and administration</b> General administration	Procure Office Equipment	Municipal -Wide					57,250.00				ADM	ASEMA	
	<b>Management and administration</b> General administration	Staff welfare expenses	Jei-River					50,000.00				ADM	ASEMA	

	<b>Management and administration</b> General administration	Maintain official Vehicles	Municipal -Wide						138,804.01					ADM	ASEMA
	<b>Management and administration</b> General administration	Maintain Official Buildings							79,149.77					ADM	ASEMA
	<b>Management and administration</b> General administration	Running Cost of Official Vehicles							200,000.00	46,162.55				ADM	ASEMA
	<b>Management and administration</b> General administration	Procure dispatch Motor.							15,000.00					ADM	ASEMA
	<b>Management and administration</b> General administration	Procure one (1) Photocopier Machine	Jej-River						29,000.00					ADM	ASEMA
	<b>Management and administration</b> General administration	Procurement of Logistics.	Jej-River						120,000.00					ADM	ASEMA
	<b>Management and administration</b> General administration	Support Security Related Activities.	Municipal wide						60,000.00	40,000.00				ADM	ASEMA
	<b>Management and administration</b> General administration	Protocol for Visitors and Officials.	Municipal wide						50,000.00					ADM	ASEMA

	<b>Management and administration</b> General administration	Retainer and Legal Fee Services	Municipal wide						50,00 0.00				ADM	ASEMA
	<b>Management and administration</b> Planning, Budget and Coordinating	Public Education and Sensitization	Municipal wide						35,00 0.00	10,000.00			ADM	ASEMA
	<b>Management and administration</b> General administration	Organize Training Programs for Stakeholders & Community Leaders on Climate Change	Municipal wide						50,00 0.00				ADM	ASEMA
	<b>Management and administration</b> General administration	Organize Capacity Building Program.	Municipal wide						50,00 0.00				ADM	ASEMA
	<b>Management and administration</b> General administration	Procure Office Furniture, Equipment, Facilities, Supplies and Accessories.	Municipal wide						150,0 00.00	20,450.00		205,00 0.00	ADM	ASEMA
	<b>Management and administration</b> General administration	Electricity Charges.	Municipal wide						120,0 00.00				ADM	ASEMA
	<b>Management and administration</b> General administration	Water	Municipal wide						10,00 0.00				ADM	ASEMA

	<b>Management and administration</b> General administration	Telecommunication	Municipal wide						40,000.00					ADM	ASEMA
	<b>Management and administration</b> General administration	Organize 3 Meeting with Business Community to Link Business Communities within the Assembly.	Municipal wide						15,000.00					ADM	ASEMA
	<b>Management and administration</b> General administration	Conduct Socio-Economic Data Collection Exercise for Revenue Improvement.	Municipal wide						25,000.00					ADM	ASEMA
	<b>Management and administration</b> General administration	Support Traditional Authority	Municipal wide						40,000.00					ADM	ASEMA
	<b>Management and administration</b> General administration	Organize 2 no. Social Intervention Programmes.	Municipal wide						70,000.00					ADM	ASEMA
	<b>Management and administration</b> General administration	Preparation of 2026-2029 MTDP	Municipal wide						150,000.00					ADM	ASEMA
	<b>Management and administration</b> General administration	Organize pay your Levy Campaign in the Municipality.	Municipal wide						35,000.00					ADM	ASEMA

	<b>Management and administration</b>	Support the functionality of the Audit committee.	Municipal wide						67,000.00					ADM	
	General administration	Organize Town Hall Meetings.	Municipal wide						54,662.37					ADM	
	<b>Management and administration</b>	Support Regional and National Programmes.	Municipal wide						50,000.00					ADM	
	General administration	Provide Internet Facilities at the Offices.	Jej-River						30,000.00					ADM	
	<b>Management and administration</b>	EPA certification on projects	Municipal wide									762,034.11		ADM	
	General administration	Procure Computers and Accessories.	Jej-River						45,000.00	30,000.00				ADM	
	<b>Management and administration</b> General administration	Rent of office Building	Jej-River						67,000.00					ADM	ASEMA
<b>SOCIAL WELAFRE AND COMMUNITY DEVELOPMENT</b>															
	<b>Social Service Delivery</b> Social welfare and community development	Conduct of Quarterly Monitoring Visits & Inspections In (150) Early Childhood Care Dev't Centres (ECCD) / Day Care Centres &	Municipal -wide						1,600.00					SWCD	ASEMA

		Residential Homes for Children (RHC), Profiling and Training.												
	<b>Social Service Delivery</b> Social welfare and community development	Embark on Women & Other Groups Formation and Development in Communities	Municipal -wide										SWCD	ASEMA
	<b>Social Service Delivery</b> Social welfare and community development	Train Women Groups on Income Generating Activities	Municipal -wide										SWCD	ASEMA
	<b>Social Service Delivery</b> Social welfare and community development	Ensure effective monitoring of 10 CSOs	Municipal -wide										SWCD	ASEMA
	<b>Social Service Delivery</b> Social welfare and community development	Skills Training Acquisition & Monitoring	Municipal -wide										SWCD	ASEMA
	<b>Social Service Delivery</b> Social welfare and community development	Field Follow Ups & Home Visits	Municipal -wide										SWCD	ASEMA
	<b>Social Service Delivery</b> Social welfare and community development	Staffs Capacity Building, Workshops & Seminars	Municipal -wide										SWCD	ASEMA
	<b>Social Service Delivery</b>	Assist 80children to receive proper care from their parents through	Municipal -wide						3,600.00	2,000.00			SWCD	ASEMA

	Social welfare and community development	effective case work												
	<b>Social Service Delivery</b> Social welfare and community development	Prevent children from exploitative work through sensitization	Municipal -wide					5,000.00	2,000.00				SWCD	ASEMA
	<b>Social Service Delivery</b> Social welfare and community development	Organize social and public education in 5 communities on the role of parents	Municipal -wide					1,400.00	2,000.00				SWCD	ASEMA
	<b>Social Service Delivery</b> Social welfare and community development	Attend court regularly and write 20 social enquiry report to speed up work at the family tribunal level	Municipal -wide					1,500.00	2,000.00				SWCD	ASEMA
	<b>Social Service Delivery</b> Social welfare and community development	Help 20 patients with psycho-social problems	Municipal -wide						2,500.00				SWCD	ASEMA
	<b>Social Service Delivery</b> Social welfare and community development	Cases Management Using Case Management. Tools & Social Welfare Information Management. System. (SWIMS)	Municipal -wide									12,000.00	SWCD	ASEMA

	<b>Social Service Delivery</b> Social welfare and community development	Family Tracing & Reunification and Reintegration of Found Missing & Vulnerable Children in Need of Care and Protection with Families	Municipal -wide									10,650.00	SWCD	ASEMA
	<b>Social Service Delivery</b> Social welfare and community development	Community Awareness Creation & Sensitization in (20) Communities, follow-ups in schools on Child Protection & Family Welfare & Gender Based Violence (Child Labour, Early Child Marriage, Domestic Violence, Etc)	Municipal -wide									23,250.00	SWCD	ASEMA
	<b>Social Service Delivery</b> Social welfare and community development	Identify, Assess and Register / Renew Cards for 350 Children and Other Vulnerable Persons / Indigents unto the NHIS / Policy.	Municipal -wide									7,500.00	SWCD	ASEMA
	<b>Social Service Delivery</b> Social welfare and community development	Organize Review Meeting for Key Inter – Sectoral Stakeholders and Staffs on Child	Municipal -wide									3,600.00	SWCD	ASEMA

		Protection & Family Welfare.												
	<b>Social Service Delivery</b> Social welfare and community development	Procure of Logistics for Effective Office Running, Case Management & Reporting.	Municipal -wide					5,500.00	2,286.00				10,500.00	SWCD ASEMA
	<b>Social Service Delivery</b> Social welfare and community development	Activities Relating to Rescue & Medical Support for Persons With Disabilities (PWDs) & Persons With Mental Health Disabilities (PWMHD), Destitute & Indigents NHIS Referrals & Registration, etc	Municipal -wide										40,000.00	SWCD ASEMA
	<b>Social Service Delivery</b> Social welfare and community development	Assist 10 PWDs to get access to education/admission to special schools	Municipal -wide					15,000.00	5,000.00				4,748.00	SWCD ASEMA
	<b>Social Service Delivery</b> Social welfare and community development	Sensitize 4 communities in disability management	Municipal -wide						1,000.00					SWCD ASEMA



	<b>Social Services Delivery</b> Health Delivery	Train 40 Relevant Health Staff on Infant Young and Child Feeding.	Municipal -wide						4,500.00					GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Quarterly Mop Ups to Identify Malnourished Cases.	Municipal -wide						3,000.00					GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Train Relevant Staff on the use of the Stadiometer.	Municipal -wide						3,500.00					GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Train 30 Community Health Nurses on New Family Planning Reporting Forms and Registers.	Municipal -wide						3,000.00					GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Establish 3 Pregnancy Schools in the Sub-Districts.	Municipal -wide						5,000.00					GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Train 24 Chos on the use of Vero pack for Family Planning Home Services.	Municipal -wide						2,320.00					GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Train 30 Midwives on Focused A.N.C.	Municipal -wide						2,000.00					GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Train 10 Chns & 5 Ens On Task Sharing To Assist Midwives	Municipal -wide						3,000.00					GHS	ASEMA

	<b>Social Services Delivery</b> Health Delivery	Create 5 Adolescent Corners in each Sub District	Municipal -wide						3,000.00					GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Form Adolescent Clubs In The Senior High School in the District.	Municipal -wide						2,000.00					GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Appraisal Training for all Staff.	Municipal -wide						5,000.00					GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Train Health Workers on Health Promotion Registers and Report Forms.	Municipal -wide						5,000.00					GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	To Appoint Community Health Workers as Health Promotion Focal Persons to Ensure High Coverage of Promotional Activities.	Municipal -wide						2,100.00					GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Organize Screening and Management Programs for Diabetes, Hypertension, Sickle Cell And Asthma in the Municipality.	Municipal -wide						5,500.00					GHS	ASEMA

	<b>Social Services Delivery</b> Health Delivery	Train Health Workers Staff on National Behavior Change Communication Strategy for Lifestyle Change, Regenerative Health & Essential Nutrition	Municipal -wide						5,500.00					GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Conduct Health Education in Schools, Church & Mosques on Healthy Lifestyle and Regenerative Health.	Municipal -wide						5,500.00					GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Organize Stakeholders Meeting in the Municipality on Cholera and other Diarrhea Diseases.	Municipal -wide						5,500.00					GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Organize 96 Community Durbars In The Municipal On Diarrhea Diseases - Cholera	Municipal -wide						9,500.00					GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Radio Programmes On Malaria, Cholera, Ebola, Meningitis And Other Diseases Of Public Health	Municipal -wide						6,230.00					GHS	ASEMA

		Importance/Key Health Issues												
	<b>Social Services Delivery</b> Health Delivery	Promotion of world malaria day	Municipal -wide						5,500.00				GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Painting of Facilities	Municipal -wide						5,500.00				GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Mounting of Signpost for Facilities	Municipal -wide						3,000.00				GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Equipment for Operationalizing Two CHPS Compound	Municipal -wide						20,000.00		258,800.00		GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery	Complete CHPS Compound	Municipal -wide								302,590.00		GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery		Municipal -wide										GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery		Municipal -wide										GHS	ASEMA
	<b>Social Services Delivery</b> Health Delivery		Municipal -wide										GHS	ASEMA

**EDUCATION**

	<b>Social Services Delivery</b> Education Youth and Development	Organize Mock Exams in the Municipality.	Municipal -wide							50,000.00			GES	ASEMA
	<b>Social Services Delivery</b> Education Youth and Development	Complete 6-Unit Classroom Block with Store, Staff Common Room, 2-Seater WC Toilet at Ofaakor Nahadatu	Municipal -wide								219,492.56		GES	ASEMA
	<b>Social Services Delivery</b> Education Youth and Development	Complete 6 Seater Toilet Facility at Akweley Anglican School at Akweley	Municipal -wide						81,644.35				GES	ASEMA
	<b>Social Services Delivery</b> Education Youth and Development	Construct 2.No. 6-Seater Toilet Facility at Two Schools in the Municipality	Municipal -wide										GES	ASEMA
	<b>Social Services Delivery</b> Education Youth and Development	Support Students to Access Education	Municipal -wide						7,600.00				GES	ASEMA
	<b>Social Services Delivery</b> Education Youth and Development	Support Sports in Schools	Municipal -wide						7,600.00	20,000.00			GES	ASEMA
	<b>Social Services Delivery</b> Education Youth and Development	Organize Independence Anniversary	Municipal -wide						38,000.00	10,000.00			GES	ASEMA

	<b>Social Services Delivery</b> Education Youth and Development	Organize My First Day at School	Municipal -wide						14,250.00					GES	ASEMA
	<b>Social Services Delivery</b> Education Youth and Development	Monitor B.E.C.E and W.A.S.S.C.E. in the Municipality	Municipal -wide						9,500.00					GES	ASEMA
	<b>Social Services Delivery</b> Education Youth and Development	Maintenance of School Buildings	Municipal -wide						14,250.00	95,456.30				GES	ASEMA
	<b>Social Services Delivery</b> Education Youth and Development	Sensitize girls about prevention of teenage pregnancy and early marriage of our young girl	Municipal -wide						6,650.00					GES	ASEMA
	<b>Social Services Delivery</b> Education Youth and Development	Organize career guidance for all B.E.C.E candidates	Municipal -wide						6,650.00					GES	ASEMA
	<b>Social Services Delivery</b> Education Youth and Development	Organize inter-circuit cultural festival in the municipality	Municipal -wide						5,700.00					GES	ASEMA
	<b>Social Services Delivery</b> Education Youth and Development	Procure Furniture for Schools	Municipal -wide											GES	ASEMA
	<b>Social Services Delivery</b>	Construct a Platform for the Office's 40ft.	Municipal -wide						9,500.00					GES	ASEMA

	Education Youth and Development	Container and Roofing.												
	<b>Social Services Delivery</b> Education Youth and Development		Municipal -wide										GES	ASEMA
<b>ENVIROMENTAL AND HEALTH AND SANITATION UNIT</b>														
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Acquire Sanitary Tools.	Jei-River						35,000.00				MEHSU	ASMEA
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Clearing Existing Heap of Refuse Sites.	Municipal -wide						50,000.00	150,000.00			MEHSU	ASMEA
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Disinfect & Disinfest of Markets, Public Toilets and drains.	Municipal -wide						120,000.00	160,000.00			MEHSU	ASMEA
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Purchase of 3 Skip Containers	Municipal -wide							30,000.00			MEHSU	ASMEA
	<b>Environmental and Sanitation Management</b>	Cost of Haulage of Refuse from New Market to Disposal Site.	Municipal -wide						175,000.00				MEHSU	ASMEA

	Disaster Prevention and Management													
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Dumping Cost / Maintenance of Disposal Site.	Municipal -wide					195,000.00	74,543.70				MEHSU	ASMEA
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Organize 12 Clean Up Exercises.	Municipal -wide					20,000.00					MEHSU	ASMEA
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Maintenance and Servicing of Refuse Trucks.	Municipal -wide					70,000.00	100,000.00				MEHSU	ASMEA
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Disposal of the Dead ( Pauper)	Municipal -wide					24,000.00					MEHSU	ASMEA
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Enforcement of Bye-Laws on the Construction of Household Latrines.	Municipal -wide					12,000.00					MEHSU	ASMEA
	<b>Environmental and Sanitation Management</b>	Promotion of Household Latrine Construction.	Municipal -wide					15,000.00					MEHSU	ASMEA

	Disaster Prevention and Management													
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Public Education on Bathhouses Construction and Sullage Disposal.	Municipal -wide						10,000.00				MEHSU	ASMEA
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Organize Desilting of Public Drains	Municipal -wide						10,000.00				MEHSU	ASMEA
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Intensify House to House Inspection and Education	Municipal -wide						3,000.00				MEHSU	ASMEA
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	To organize WASH activities in collaboration with MSHAT.	Municipal -wide						5,000.00				MEHSU	ASMEA
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	To Organize Learning and Sharing Program with Awutu Senya District Assembly (ASDA).	Municipal -wide						5,000.00				MEHSU	ASMEA
	<b>Environmental and Sanitation Management</b>	Registration, Health Screening and Certification of Food Vendors	Municipal -wide						12,000.00				MEHSU	ASMEA

	Disaster Prevention and Management	in the Municipality.												
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Purchase a Sound Level Meter	Municipal -wide						21,000.00				MEHSU	ASMEA
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Control of Rearing and Straying of Animals Including Dogs (Education).	Municipal -wide						5,000.00				MEHSU	ASMEA
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Capacity building and orientation of 3000 food/drink vendors on Food Nutrition, hygiene and Safety.	Municipal -wide						20,000.00				MEHSU	ASMEA
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Purchase 1 Motorbike for Environmental Health Staff.	Municipal -wide						15,000.00				MEHSU	ASMEA
<b>HUMAN RESOURCE</b>														
	<b>Management and administration</b> Human resource management	Procure Office Facilities and Supplies.	Jei-River						10,000.00				HR	ASEMA

	<b>Management and administration</b> Human resource management	Train HR Staff.	Jei-River						1,500.00					HR	ASEMA
	<b>Management and administration</b> Human resource management	Conduct Interviews for IGF Staff.	Jei-River						2,000.00					HR	ASEMA
	<b>Management and administration</b> Human resource management	Monitor Personnel at the Zonal Council.	Municipal-wide						1,000.00					HR	ASEMA
	<b>Management and administration</b> Human resource management	Procure Data for Validation.	Municipal-wide						1,500.00					HR	ASEMA
	<b>Management and administration</b> Human resource management	Procure first aid kits	Municipal-wide						700.00					HR	ASEMA
	<b>Management and administration</b> Human resource management	Submit Reports to RCC.	Municipal-wide						1,100.00					HR	ASEMA
	<b>Management and administration</b> Human resource management	Train Client Service Supervisor on Effective Client Service Delivery	Municipal-wide						2,000.00					HR	ASEMA
	<b>Management and administration</b> Human resource management	Capacity Building	Municipal-wide						700.00					HR	ASEMA

`STATISTICS															
	<b>Management and administration</b> General administration	Collect Data on Temporal Structures and Market Reading Exercise.	Municipal -wide						5,000.00	6,500.00				STATS	ASEMA
	<b>Management and administration</b> General administration	Train Staff on the use of Statistical Tool	Municipal -wide						2,000.00	2,000.00				STATS	ASEMA
	<b>Management and administration</b> General administration	Quarterly administrative Data Collection	Municipal -wide							2,000.00				STATS	ASEMA
	<b>Management and administration</b> General administration	Procure canon Pixma Printer	Municipal -wide						3,000.00					STATS	ASEMA
NADMO/ CLIMATE CHANGE															
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Train Disaster Volunteering Groups	Municipal -wide							7,000.00				NADMO	ASEMA
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Support Disaster Victims	Municipal -wide							10,000.00				NADMO	ASEMA
	<b>Environmental and Sanitation Management</b>	Sensitization And Education	Municipal -wide							3,000.00				NADMO	ASEMA

	Disaster Prevention and Management														
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Inaugurate Municipal Disaster Committee	Municipal -wide						7,000.00					NADMO	ASEMA
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Staff Capacity Building	Municipal -wide						3,000.00					NADMO	ASEMA
	<b>Environmental and Sanitation Management</b> Disaster Prevention and Management	Campaign on Disaster Prevention	Municipal -wide						4,000.00					NADMO	ASEMA
<b>AGRICULTURAL DEPARTMENT</b>															
	<b>Economic Development</b> Agricultural Development	Maintain office Equipment and purchase stationery	Jei-River					2,700.00	1,600.50	3,800.50				Agric Dept.	ASEMA
	<b>Economic Development</b> Agricultural Development	Utilities	Jei-River					600.00	1,400.00	2,000.00				Agric Dep't	ASEMA
	<b>Economic Development</b> Agricultural Development	Maintenance of Official Vehicle	Municipal -wide					3,000.00	5,500.00	7,500.00				Agric Dep't	ASEMA
	<b>Economic Development</b> Agricultural Development	Maintenance official motorbikes	Jei-River					2,000.00	6,000.00	7,000.00				Agric Dept.	ASEMA

	<b>Economic Development Agricultural Development</b>	Monitoring and evaluation	Jei-River					2,500.00	5,000.00	6,500.00			Agric Dep't	ASEMA
	<b>Economic Development Agricultural Development</b>	Organize technical meetings	Municipal-wide					2,500.00	2,100.00	3,600.00			Agric Dep't	ASEMA
	<b>Economic Development Agricultural Development</b>	Conduct Multi Round Annual Crops and Livestock Survey	Jei-River					1,000.00	2,400.00	3,400.00			Agric Dept.	ASEMA
	<b>Economic Development Agricultural Development</b>	Implement Planting for Food and Jobs	Jei-River					1,200.00	2,363.66	2,200.00			Agric Dep't	ASEMA
	<b>Economic Development Agricultural Development</b>	Monitoring and Evaluation of PFJ 2.0	Municipal-wide					1,200.00	1,600.00	2,300.00			Agric Dep't	ASEMA
	<b>Economic Development Agricultural Development</b>	Formation FBOs	Jei-River						1,600.00	1,600.00			Agric Dept.	ASEMA
	<b>Economic Development Agricultural Development</b>	Train FBOs	Jei-River						1,200.00	1,200.00			Agric Dep't	ASEMA
	<b>Economic Development Agricultural Development</b>	Organize Training on good Agricultural Practices	Municipal-wide					1,800.00	3,400.00	4,200.00			Agric Dep't	ASEMA
	<b>Economic Development Agricultural Development</b>	Organize Gender Mainstreaming Training	Jei-River						6,094.14	3,899.30			Agric Dept.	ASEMA
	<b>Economic Development Agricultural Development</b>	Establish Tree Crops Production	Jei-River						2,800.00	2,800.00			Agric Dep't	ASEMA

	<b>Economic Development</b> Agricultural Development	Undertake Demonstration on Food-to-Food Fortification	Municipal -wide						2,400.00	2,400.00			Agric Dep't	ASEMA
	<b>Economic Development</b> Agricultural Development	Organize training on Gender Equality and Food Security	Jei-River						5,000.00	4,000.00			Agric Dept.	ASEMA
	<b>Economic Development</b> Agricultural Development	Organize Training on Value Chain Applications	Jei-River						1,600.00	1,600.00			Agric Dep't	ASEMA
	<b>Economic Development</b> Agricultural Development	Demonstration on Weanimix Preparation.	Municipal -wide						1,400.00	1,400.00			Agric Dep't	ASEMA
	<b>Economic Development</b> Agricultural Development	Train at least forty famers on the Production Of Grass Cutter, Rabbits and Snail Farming.	Jei-River						2,894.64	2,894.64			Agric Dept.	ASEMA
	<b>Economic Development</b> Agricultural Development	Train at least Forty Livestock Farmers on Characteristics and Selection of High Performing Stock for Breeding, to Avoid Inbreeding.	Jei-River						3,894.64	2,894.64			Agric Dep't	ASEMA
	<b>Economic Development</b> Agricultural Development	Conduct Municipal wide Anti-Rabies Campaign and Vaccination of all Dogs, Cats and Pet Monkeys	Municipal -wide						3,894.64	2,894.64			Agric Dep't	ASEMA

	<b>Economic Development Agricultural Development</b>	Organize Mass Vaccinations	Jei-River						3,894.64	2,894.64			Agric Dept.	ASEMA
	<b>Economic Development Agricultural Development</b>	Conduct Intensive Disease Surveillance	Jei-River						4,000.00	4,000.00			Agric Dep't	ASEMA
	<b>Economic Development Agricultural Development</b>	Organize training on nursery management and GAPs	Municipal -wide						4,000.00	3,000.00			Agric Dep't	ASEMA
	<b>Economic Development Agricultural Development</b>	Monitor PERD Activities	Jei-River					1,000.00	1,500.00	3,000.00			Agric Dept.	ASEMA
	<b>Economic Development Agricultural Development</b>	Organize Research-Extension-Farmer Liaison Committee (RELC) Planning Session.	Jei-River						3,000.00	3,093.14			Agric Dep't	ASEMA
	<b>Economic Development Agricultural Development</b>	Organize 12 Management Review meetings	Municipal -wide						2,600.00	1,600.00			Agric Dep't	ASEMA
	<b>Economic Development Agricultural Development</b>	Organize a radio programme to disseminate agricultural information	Jei-River						800.00	800.00			Agric Dept.	ASEMA
	<b>Economic Development Agricultural Development</b>	Organize at least 3 times a week visit to farmers by AEAs	Jei-River					6,000.00	3,500.00	6,000.00			Agric Dep't	ASEMA
	<b>Economic Development Agricultural Development</b>	Municipal Development Officers to supervisor and	Municipal -wide					3,500.00	2,900.00	3,400.00			Agric Dep't	ASEMA

		monitor activity implementations.												
	<b>Economic Development</b> Agricultural Development	Register farmers to establish database within the value chain	Jei-River					1,300.00	1,300.00				Agric Dep't	ASEMA
	<b>Economic Development</b> Agricultural Development	Collate And Compile 12 Sets of Market Information on Commodity Prices and Movements.	Municipal-wide					1,000.00	1,000.00	1,000.00			Agric Dep't	ASEMA
	<b>Economic Development</b> Agricultural Development	Organize Farmers Day	Municipal-wide					20,000.00	30,000.00				Agric Dep't	ASEMA
<b>PHYSICAL PLANNING</b>														
	<b>Infrastructural Delivery and Management</b> Physical and Spatial Planning	Conduct as Built Survey Designing Of Layout	Municipal-wide										PPD	ASEMA
	<b>Infrastructural Delivery and Management</b> Physical and Spatial Planning	Conduct public sensitization on LUSPA and permitting	Municipal-wide					10,000.00					PPD	ASEMA
	<b>Infrastructural Delivery and Management</b> Physical and Spatial Planning	Design and Revise the Spatial Development Framework Structural Plan and Local Plan	Municipal-wide										PPD	ASEMA

	<b>Infrastructural Delivery and Management</b> Physical and Spatial Planning	Update Street Naming	Municipal -wide						100,000.00					PPD	ASEMA
	<b>Infrastructural Delivery and Management</b> Physical and Spatial Planning	Organize Committee Meetings	Municipal -wide						165,752.24					PPD	ASEMA
	<b>Infrastructural Delivery and Management</b> Physical and Spatial Planning	General administrative duties	Municipal -wide					8,000.00						PPD	ASEMA
	<b>Infrastructural Delivery and Management</b> Physical and Spatial Planning	Undertake Data Collection on Temporal Structure	Municipal -wide											PPD	ASEMA
	<b>Infrastructural Delivery and Management</b> Physical and Spatial Planning	Undertake Community and Stakeholder Consultation	Municipal -wide						7,000.00					PPD	ASEMA
	<b>Infrastructural Delivery and Management</b> Physical and Spatial Planning	Green the Assembly Compound and other Public Facility	Municipal -wide						12,000.00					PPD	ASEMA
	<b>Infrastructural Delivery and Management</b> Physical and Spatial Planning	Maintenance of Equipment	Jei-river						7,000.00					PPD	ASEMA
	<b>Infrastructural Delivery and Management</b> Physical and Spatial Planning	Purchase fuel for official vehicle	Jei-river					10,000.00	5,000.00					PPD	ASEMA

	<b>Infrastructural Delivery and Management</b> Physical and Spatial Planning	Documentation of Assembly lands	Jei-river									50,000.00	PPD	ASEMA
<b>OFAAKOR ZONAL COUNCIL</b>														
	<b>Management and administration Zonal Council</b>	Procure Office furniture	Ofaakor						1,200.00	2,000.00			Ofaakor zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Procure computer and Printer	Ofaakor						1,545.00	7,500.00			Ofaakor zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Organize Public education and sensitization	Ofaakor						1,100.00	873.46			Ofaakor zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Maintenance of office	Ofaakor						1,260.00				Ofaakor zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Pay Utilities	Ofaakor						700.00				Ofaakor zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Rent	Ofaakor						1,500.00				Ofaakor zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Organize Council Meetings	Ofaakor						8,045.00				Ofaakor zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Pay Commissions to Revenue collectors	Ofaakor						3,154.20				Ofaakor zonal council	ASEMA

	<b>Management and administration Zonal Council</b>	Organize clean-up exercise	Ofaakor						800.00					Ofaakor zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Procure office supplies	Ofaakor						723.80	2,000.00				Ofaakor zonal council	ASEMA
<b>AKWELEY ZONAL COUNCIL</b>															
	<b>Management and administration Zonal Council</b>	Procure Office furniture	Akweley						1,960.00					Akweley zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Procure computer and Printer	Akweley						2,700.00	9,181.15				Akweley zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Organize Public education and sensitization	Akweley						2,704.00					Akweley zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Maintenance of office	Akweley						700.00					Akweley zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Pay Utilities	Akweley						750.00					Akweley zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Organize Council Meetings	Akweley						7,651.00					Akweley zonal council	ASEMA

	<b>Management and administration Zonal Council</b>	Pay Commissions to Revenue collectors	Akweley						4,501.00					Akweley zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Organize clean-up exercise	Akweley						1,200.00					Akweley zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Procure office supplies	Akweley						340.00	3,192.31				Akweley zonal council	ASEMA
<b>OPEIKUMA ZONAL COUNCIL</b>															
	<b>Management and administration Zonal Council</b>	Procure Office furniture	Opeikuma						1,200.00					Opeikuma zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Procure computer and Printer	Opeikuma							4,000.00				Opeikuma zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Organize Public education and sensitization	Opeikuma						1,325.00	3,373.46				Opeikuma zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Maintenance of office	Opeikuma						2,000.00					Opeikuma zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Pay Utilities	Opeikuma						500.00					Opeikuma zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Rent	Opeikuma							5,000.00				Opeikuma zonal council	ASEMA

	<b>Management and administration Zonal Council</b>	Organize Council Meetings	Opeikuma						11,100.00				Opeikuma zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Pay Commissions to Revenue collectors	Opeikuma						4,381.00				Opeikuma zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Organize clean-up exercise	Opeikuma						900.00				Opeikuma zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Procure office supplies	Opeikuma						500.00				Opeikuma zonal council	ASEMA
<b>CP ZONAL COUNCIL</b>														
	<b>Management and administration Zonal Council</b>	Procure Office furniture							1,000.00				CP zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Procure computer and Printer								6,500.00			CP zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Organize Public education and sensitization							1,800.00				CP zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Maintenance of office							1,120.00				CP zonal council	ASEMA

	<b>Management and administration Zonal Council</b>	Pay Utilities							1,300.00					CP zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Rent							1,700.00	5,192.31				CP zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Organize Council Meetings							9,175.00					CP zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Pay Commissions to Revenue collectors							3,110.00					CP zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Organize clean-up exercise							800.00					CP zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Procure office supplies							723.00	681.15				CP zonal council	ASEMA
<b>KASOA ZONAL COUNCIL</b>															
	<b>Management and administration Zonal Council</b>	Procure Office furniture								1,600.00				KASOA zonal council	ASEMA

	<b>Management and administration Zonal Council</b>	Procure computer and Printer								8,000.00				KASOA zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Organize Public education and sensitization							1,900.00	1,135.00				KASOA zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Maintenance of office							1,096.60					KASOA zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Pay Utilities							820.00					KASOA zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Organize Council Meetings							10,798.00					KASOA zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Pay Commissions to Revenue collectors							4,284.80					KASOA zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Organize clean-up exercise							1,269.00	638.46				KASOA zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Procure office supplies							1,255.60	1,000.00				KASOA zonal council	ASEMA

KPOMOTEY ZONAL COUNCIL															
	<b>Management and administration Zonal Council</b>	Procure office furniture								3,500.00	3,000.00			KPOMOTEY zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Organize Public education and sensitization								1,000.00	3,192.31			KPOMOTEY zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Maintenance of office								400.00	3,000.00			KPOMOTEY zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Pay Utilities								950.00				KPOMOTEY zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Rent								100.00				KPOMOTEY zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Organize Council Meetings								7,000.00				KPOMOTEY zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Pay Commissions to Revenue collectors								6,000.00				KPOMOTEY zonal council	ASEMA

	<b>Management and administration Zonal Council</b>	Organize clean-up exercise							300.00	1,681.15			KPOMOT EY zonal council	ASEMA
	<b>Management and administration Zonal Council</b>	Procure office supplies							750.00	1,500.00			KPOMOT EY zonal council	ASEMA